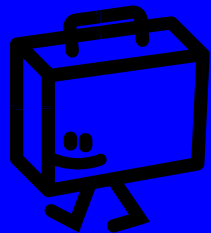


## In a nutshell...

### WHAT DOES YOUR CHILD NEED TO BRING TO OCCASIONAL CARE?

- *A bag*
- *A change of clothes*
- *A piece of fruit or healthy snack to share*
- *Nappies - please place in change basket*
- *Bottle / Dummy*
- *Drink bottle (water only please)*
- *Favourite toy or blanket to help settle (optional)*



### OCCASIONAL CARE SESSIONS

Tue: 9:00 - 11:45 am

Wed: 9:00 - 11:45 am

Thur: 9:00 - 11:45 am

Sessions for children 3 months - 2 years and over 2 years are held at Davison Street Occasional Care Centre

### CONTACT NUMBERS

Phone: 8645 0169

Fax: 8645 4640

Staff: Julie Holtham and Lisa Chambers

### PLAYGROUP

11:00 am - 2:00 pm Friday

at Hincks Avenue Children's Centre

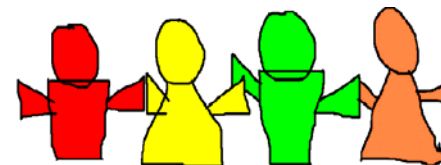
### FEES

**Full Fee** - \$5.00 one child, \$7.50 two children.

**Full Fee Relief:** \$1.50 one child, \$2.25 two children

Families are eligible for the full fee relief if they have a health care card.

## **Davison Street Occasional Care**



Davison Street

WHYALLA NORRIE SA 5608

Phone: 8645 0169

Fax: 8645 4640

E-Mail: [kindy.director@hinckscs.sa.edu.au](mailto:kindy.director@hinckscs.sa.edu.au)

### Director

**Kellie Bails**

### Early Childhood Workers

**Julie Holtham**

**Lisa Chambers**

## Cancellation and Attendance

At times there is a high demand for our service which means that we may have a waiting list. If for any reason your child is not able to attend the session please ring by 8:30 am and leave a message. This means that the staff can contact families on the waiting list. It is a legal requirement that children can only attend twice a week. During high demand the service may only be available fortnightly.



## Session Types

We have three sessions available for children aged three months to four years.

Tuesday: Over 2's

Wednesday: Under 2's and Over 2's

Thursday: Under 2's and Over 2's

## Food and Nutrition Policy

Our centre has a healthy food policy. As part of our program we learn about and encourage healthy eating. A lot of recent research has shown that, what children eat affects the growth and development of the brain and has an adverse affect on how they learn. The type of foods and drinks we promote are: fresh fruit and vegetables, dried fruit, cheese and water.

## Dress Code

Our centre has a sun safe, play safe policy. Could you please send your child in appropriate clothing and footwear. In short we expect children to wear: clothing that doesn't restrict movement, shoes that provide protection, clothing that covers the shoulders and top of torso and bottom of neck and a spare set of labeled clothes in their bag. At all times children need to wear a broad-brimmed, legionnaire or bucket style hat when playing outside.

**Governing Council for Hincks Avenue  
Children's Centre and Davison Street  
Occasional Care**

Twice a term we have a meeting with parents and staff representation to make decisions and to be informed about our programme, activities, staffing etc.. If you are interested on becoming a member please see a staff member.

## Settling your child

We encourage parents to start their child on an activity before saying goodbye. This will help you child to settle into the session quicker and reduce separation anxiety. Please sign in and pay your fees with a staff member before leaving. If your child is not coping during the session a staff member will contact you and you may be required to pick your child up. Can you please make sure your contact details are kept up to date.

## Behaviour of Children

If your child is having difficulty in managing their behaviour constantly during a session staff do reserve the right to contact you to pick your child up. Staff will then work with you and your family to develop a behaviour plan to support you and your child to make their experience a safe and secure one. We have this policy to help keep the children happy and safe whilst at Occasional Care.

## Portfolios

All children who attend our service on a regular basis will receive a portfolio. The portfolio contains work samples, observations and photos. When your child is leaving to go to kindy they will be able to take the portfolio home.